

Class Rules and Expectations

Purpose:

The purpose of this class is to develop an understanding and appreciation of the world around us by means of scientific inquiry. The development of problem solving and critical thinking skills will be vital in this pursuit. Group work and cooperation is also essential for success in this class.

The student will be responsible and

1. Listen and follow directions.
2. Raise your hand before speaking or leaving your seat.
3. Keep your hands and feet to yourself.
4. Respect your classmates and your teacher.

Classroom Policies:

1. Language - Carefully choose your words. Appropriate, positive, and respectful language is expected.
2. Cell Phones - This classroom is a cell phone free environment. Cell phone use is forbidden and will be confiscated without warning. Cell phone use during a quiz/test results in a zero.
3. Homework - Homework is due at the beginning of class. LATE WORK WILL NOT BE ACCEPTED. Projects are due on the date assigned whether you are here or not. Projects turned in late will lose 10% of the total points each day late. Last minute writing and/or copying may result in a zero.
 - Students may be asked to silently complete unfinished assignments in the hallway or other location as they are not prepared for what we are doing in class.
4. Complete Sentences/Show all work - All assignments must be in complete sentences. All work must be shown when solving math problems. Assignments will not be accepted if no work is shown or complete sentences are not used. Use CSRQ (Complete Sentences Restating the Question).
5. Passes - Each quarter students will be given three passes to be used for going to his/her locker, in place of a detention for being tardy (within 2 minutes), or to the restroom.
6. Lab Equipment/Fixtures - Keep hands off lab equipment, water faucets, gas valves, windows unless you have been given permission to do so. Also, ask permission to remove or use items on my desk.
7. Cheating/Copying - Cheating and/or copying results in a zero for both parties.
8. Testing Environment - Talking during tests/quizzes is unacceptable and will be considered cheating and results in loss of points and/or a zero on the test/quiz.
9. If the instructor is called away from the room, you are to remain in your seats and work quietly until the instructor returns.
10. All other school rules apply.

Discipline Policy:

The RIGHT FOR EACH STUDENT TO LEARN is the goal of the classroom rules and policies. It is vital to enforce these rules and policies swiftly and smoothly to maintain the learning environment. If the student chooses to disregard any of these rules or policies, he/she will be held accountable and the following consequences will occur:

First time: Warning issued (either verbally or name written on the board)

Second time: Time out (to be moved to the perimeter of the room for at least 5 minutes to act as an observer on in class but to give time to reflect on appropriate behavior)

Third time: Detention & letter/email home

Fourth time: Sent to office

I withhold the right to bypass steps in this hierarchy according to the severity of the offense and situation. Any questions or appeals should be made after class in a one-on-one manner. If a student is sent to the office due to behavior, then he or she will receive a zero on all assignments during that day. The school district discipline plan will be used in concordance with my rules.

Laptops/iPads/Electronic Devices:

These devices may be used in my class as long as they are used to work on assignments in my class, however, please be aware that this is a lab classroom and that water and other liquid chemicals are used regularly. So, if a student chooses to bring an electronic device into the classroom, it is the student's responsibility to take the proper precautions to prevent property damage. In addition, the screen should be in easy view of the teacher and should expect to get a "screen check" which is when the student moves his/her hands away from the device so the teacher can check for appropriate use.

Homework

The purpose of homework is for practice and study in order to learn the material for the unit. Also, having your homework completed allows you to come to class prepared for the day's lesson. All homework is expected to be completed on time. Passes may be used to exempt you from normal homework assignments (not classwork). The heading should be at the top left corner of the paper. Use the following example on how to label your papers:

<p><i>John Smith</i> <i>Mr. Hardin - Per. 3</i> <i>Name of Assignment</i> <i>August 30, 2014</i></p>
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Notebooks:

A 3-ring notebook is required for this class. It must be clearly labeled on the outside front cover with your name, period, and class (no other marking/writing). This notebook will be used exclusively for this course. The notebook should be labeled in sections according to topic/unit with tests/quizzes at the end of each section. Notebooks will be graded on completeness, organization, and neatness. Notebooks with profanity on or inside will not be accepted. Notebooks without the papers in the rings of the binder will also not be accepted. Keeping all your graded papers will clear up any disputes over errors in your grade. Errors in your grade will not be corrected without the papers.

Absences/Make-up Tests/Assignments:

Make-up papers will be in a designated location. Just go and pick up these assignments.

No extension will be given for tests, projects, or assignments missed due to field trips or other school related absences. If a student is gone for an extended period of time, the student has the number of days he or she was absent to make up the test. Missing a review day does not excuse you from taking the test on the assigned date.

Students are required to take the test on the assigned dates. Make-up tests may be different than the regular test even if the absence is excused. All make-up tests must be taken during or after school (2:40 pm) the first day the students returns to school if they only missed the day of the test or at an approved time. Tests are not to be made up during class time, unless special permission is given. Make-up work is the responsibility of the student, not the teacher. The student must see the instructor to schedule the make-up test. Failure to promptly schedule a make-up test or missing the approved time will result in a zero.

All grades will be entered as a zero until it has been made up.

Projects are due on due date regardless whether the student at school or not.

Lab:

SAFETY IS THE NUMBER ONE PRIORITY DURING LAB ACTIVITIES. No arguing about safety rules will be tolerated. Each student is expected to follow all lab rules to ensure the safety of the student and the students around him/her. Some labs may have special safety procedures that must be followed to ensure the safety of all members of the class. Students will be informed ahead of time if it is necessary to dress a certain way for safety. Students are expected to keep their lab areas clean. Failure to follow lab rules areas will result in removal from the classroom and a zero for the assignment/lab. To be able to earn all possible points for laboratory assignments, each student will be responsible to keep the classroom clean, especially in his/her work area. On Friday, during the last few minutes of class, each class will rotate the responsibility of thoroughly cleaning the area around their desk. The students will receive a grade for participating in this task.

Required Materials:

Composition book

3 ring binder (2 inches+)

Paper

Pencil

Covered book

Colored pencils

Scientific calculator

Goggles

Graph paper

Highlighters (a few colors)

Sticky note pad

Transparent tape

Grading:

Grades will be determined by performance on homework, labs, participation, projects, tests and quizzes. Since a significant portion of the class relies on group work, then some grades will be given as a group. The grades will have the following weight:

70% Tests & Quizzes 30% Classwork, Labs and Homework

Grading Scale - ** Grades are not rounded up. This is a district policy.

A	B	C	D	F
90-100	80-89	70-79	60-69	0-59

Contact Information:

Please feel free to contact me regarding any questions or concerns via email at phardin@wayne-local.com. I also have information regarding the class on my webpage at <http://mrhardinsclass.weebly.com>

Need Help?

I am available for help after school on Mondays and Thursdays until 3:30. There is a sign up calendar on the wall by the door to sign up to come in for extra help. You can talk to me regarding other days I am available and I will work with you. Also, you can put your name on the calendar for ETEH the week prior and I will put you on the top of my request list for ETEH. I understand and agree to follow the class policies stated above.

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I have read the class policies and understand that I am expected to follow them as described above.

Student Name (printed) _____

Student Signature _____ Date _____

I have read the class policies and expect my child to follow the policies described above.

Parent/Guardian Name (printed) _____

Parent/Guardian Signature _____ Date _____

Parent E-mail address _____

Parent Contact Phone Number _____